



## THE DISTRICT CO-OPERATIVE CENTRAL BANK LTD

Door.No.46-1-C, Budhawarpeta , Opp: Govt. Regional Eye Hospita ,  
KURNOOL – 518 002

E.Mail : ceo.krnl@kurnooldccb.com.Fax No.08518-255510

**RBI License No. RPCD.Co-op(H). 18/05.08.01/2011-12**



IT/ Website Maintenance /FY 2025-26

Date:06.12.2025

### **SHORT TENDER NOTICE**

Quotations are invited for “**The Annual Maintenance Contract (AMC) of the Bank’s Website**”.

Kurnool DCCB invites sealed tenders from eligible, experienced, reputed and registered agencies/firms for Annual Maintenance Contract (AMC) of the Bank’s official website <https://kurnooldccb.bank.in>.

#### **1. Purpose**

Bid for: The purpose of this Request for Proposal (RFP) is to invite bids from eligible and experienced agencies for Website development, migration (if required), annual maintenance contract (AMC), secure hosting, SSL management, timely content updates and support for kurnooldccb.bank.in.

The selected bidder shall ensure secure, reliable, and uninterrupted operation of the Bank’s website, in compliance with applicable security standards, regulatory guidelines, and accessibility requirements.

#### **2. Scope of Work**

- Comprehensive technical audit of the existing website and preparation of a migration plan, if required.
- Responsive website redesign with UI/UX improvements and content restructuring to enhance usability and user experience.
- Implementation or customization of a secure Content Management System (CMS), preferably **WordPress or an equivalent secure CMS**.
- Provision of Secure hosting (Uptime ≥ 99.9%), regular backups, disaster recovery plan.
- SSL certificate installation & renewal management (EV/OV if required).
- Website Performance optimization including page speed, caching, CDN recommendations.
- Compliance with basic **WCAG (Web Content accessibility guidelines) accessibility standards** and adoption of a **mobile-first design approach**
- Basic on-page SEO setup and analytics integration.
- Monthly or anytime content updates as required by the Bank.
- Security hardening, periodic vulnerability assessments, remedial support

in case of security incidents.

- 12 months AMC with SLA guarantees and optional extension.

### 3. Eligibility Criteria

- The bidder must be a company/firm registered in India.
- The bidder should have a Minimum 3 years of experience in website development and maintenance for Banks / Financial Institutions / Government / PSU or at least 5 substantial corporate websites.
- Past experience: The bidder must submit **documentary evidence** of past experience by attaching copies of **at least two (2) relevant work orders and/or completion certificates** for similar projects.
- The bidder must possess a **valid GST registration, PAN**, and submit **audited financial statements for the last two (2) financial years**, indicating satisfactory financial standing.
- The bidder must declare that it has **not been blacklisted or debarred** by any Government Department, Bank, Financial Institution, or PSU as on the date of bid submission.
- The bidder should provide credentials of technical resources to be assigned to the project.

### 4. Important Dates

Bid Submission Start Date	05.01.2026
Bid Submission End Date	09.01.2026
Bid open date	12.01.2026
Point of Contact for Bid Submission	B Sunil Kumar (Deputy General Manager) <b>The District Cooperative Central Bank Limited Kurnool</b> Door.No.46-1-C, Budhawarpeta, Opp: Govt. Regional Eye Hospital KURNOOL – 518 002  Domain mail id: it_krnl@kurnooldccb.com Ph no: 9666001777
Address for Tender Submission	<b>The District Cooperative Central Bank Limited Kurnool</b> Door.No.46-1-C, Budhawarpeta, Opp: Govt. Regional Eye Hospital KURNOOL – 518 002
Technical Clarifications	S. Sahera Banu (Chief Manager) Email: it_krnl@kurnooldccb.com Cell No:7095420777

### 5. Submission Procedure

- Bids must be submitted in two parts — Technical Bid and Financial Bid — in separate sealed envelopes, both put inside a single sealed cover, superscribed with the subject and reference number.

- Submit hard-copy bids to: B Sunil Kumar (DGM)

The District Cooperative Central Bank Limited Kurnool  
Door.No.46-1-C, Budhawarpeta, Opp: Govt.  
Regional-eye Hospital KURNOOL – 518 002.

- Soft copy / scanned copies (pdf) of the technical bid should also be emailed to: it\_krnl@kurnooldccb.bank.in.
- Late bids will not be accepted. The bank reserves the right to accept/reject any or all tenders without assigning reasons.

## 6. Evaluation Criteria

- Initial eligibility check & technical evaluation (portfolio, approach, technical resources, security measures, timeline).
- Shortlisted bidders may be called for a presentation / demonstration.
- Financial bids of only technically qualified bidders will be opened.
- Contract will be awarded based on combined technical & commercial evaluation / bank's discretion.

## 7. Contract Period & Payment

- AMC period: 12 months from the date of handover / Go-Live (extendable subject to mutual consent).
- Payment milestones and penalty clauses (for SLA breaches) will be part of the contract and Tender Document.

a) Minimum website uptime: **99.9% per month.**

**Penalty:** Below 99.9% up to 99.0% – 5% deduction of monthly charges. Below 99.0% – 10% deduction of monthly charges.

b) For delays in incident response, resolution, content updates, or any other service commitments (other than uptime), a penalty of **1% of the monthly AMC charges per day of delay** shall be levied, **subject to a maximum of 10% of monthly AMC charges.**

## 8. Confidentiality & Intellectual Property

- All source code, design assets, documentation and related deliverables developed under the contract shall be the property of Kurnool DCCB upon final payment (unless otherwise agreed).
- The vendor must maintain strict confidentiality of bank data and customer-facing content.

## 9. Termination

- The Bank may terminate the contract with **30 days' notice** for unsatisfactory performance.
- Immediate termination may be affected in case of gross negligence, security breach, or regulatory non-compliance.

## 10. Submission of Proposal

- Technical and Financial proposals shall be submitted in separate sealed covers.

- The Bank reserves the right to accept or reject any or all bids without assigning any reason.

**11. Annexures (to be attached with the Tender Document)**

- Annexure A — Detailed Technical Specifications & Scope.
- Annexure B — Financial Bid Format.
- Annexure C — Terms & Conditions / SLA.
- Annexure D — Past Project References & CVs of Key Personnel

Sd/- P.Ramanjaneyulu,  
Chief Executive Officer.